

DRAFT

MINUTES – CITIZENS OVERSIGHT COMMITTEE

FOR MEASURE K AND MEASURE Q

Fresno Unified School District

**April 26, 2011**

*The purpose of the citizen’s oversight committee shall be to inform the public concerning the expenditure of bond revenues. (California Education Code)*

**Fresno California**

Citizens Oversight Committee, Fresno Unified School District, Service Center, Huntington Conference Room, 4600 N. Brawley Avenue, Fresno, CA 93722.

**Regular Meeting**

At a regular meeting of the Citizens Oversight Committee of Fresno Unified School District (FUSD), held on April 26, 2011, present were Chair Nick Yovino, Kacey Auston, Mark Babcock, Francine Farber, Patricia Pointer, Georgia Sisson, Kelly Trevino

Not present were Al Heers, Clint Horwitz, Jeffrey Mayer, Stafford Parker

Also present were FUSD staff Debbi Dixon, Jeff Friesen, John Klang, Kim Kelstrom, Lisa LeBlanc, Karin Temple

1. CALL MEETING TO ORDER

 Chair Nick Yovino convened the meeting at 8:10 a.m.

2. WELCOME / INTRODUCTIONS / RECOGNITIONS

3. APPROVE MEETING MINUTES

 a. Motion was made and carried unanimously to approve the October 26, 2010 minutes.

 b. Motion was made and carried unanimously to approve the January 25, 2011 minutes with correction.

4. APPROVE AMENDMENT TO MEASURE K OVERSIGHT COMMITTEE BYLAWS TO ESTABLISH THE CITIZENS OVERSIGHT COMMITTEE FOR MEASURE K AND MEASURE Q

 The committee was asked to approve the amended Bylaws of the Measure K Oversight Committee which was approved by the Board on January 26, 2011 extending the financial oversight responsibilities of this committee to include Measure Q as well as Measure K. Measure Q was approved by the voters in November of 2010.

 Motion was made and carried unanimously to approve the amended Bylaws.

5. MEASURE K REPORT

 a. Project Updates

* **Site M-4** – New Southeast Elementary School; starting demolition this week; expected to be completed by August 2012
* **SW Middle School** – Majority of technical studies are complete; on target to request Board to certify environmental impact report and approve the site as a final site in November 2011
* **Tehipite Middle** **School** – Modernization underway
* **Eaton, McCardle, Rowell, Slater Elementary Schools** – Modernizations underway
* **Bullard** **High –** Modernization of two gymnasiums and the theater; final phase of construction is late fall
* **Bethune, Columbia, King and Addams** – Modernizations going out to bid
* **Maintenance Projects** – 22 security projects including cameras and fencing; 11 HVAC projects, 8 of these are bid for summer break; 5 electrical service upgrades and lighting; 7 PA systems/ technology/telephone; 16 drinking fountain projects; 5 paving projects (play courts and parking lots); re-roofing at Ahwahnee and Starr; 19 grounds projects including grading, landscaping and fencing; cyclorama curtains at Sunnyside; 2 eating shelters; alleviate Burroughs flooding; phone system at Powers; 2 marquees

 b. Expenditure Report

* Total Impact to Measure K = $142.1 M; decreased $13.2 M
* Projects in design = Increased $2.4 M
* Projects in construction = Decreased $12.9 M
* Projects in completion = Decreased $2.6 M
* Future projects = Decreased $.1 M

Motion was made and carried unanimously to approve the Measure K Expenditure Report for the period ending April 2011.

 c. Quarterly Audit (January 1 – March 31, 2011)

For this quarter there were approximately 2,000 transactions totaling just under $11 M; 25 transactions were selected for review totaling $5.4 M; the transactions selected represent approximately 50% of the total value and approximately 1% of the total number of transactions. All expenditures were found to be valid bond project transactions and all were properly coded.

Motion was made and carried unanimously to approve the Quarterly Audit report for the period January 1, 2011 – March 31, 2011.

**6. MEASURE Q REPORT**

 a. Project Updates

* **Mayfair and Wilson Elementary** **Schools** – Portable replacement projects under construction (removing 8 portables at each school and building an 8-classroom building)
* **Fresno** **High** – Plans in design review at Division of State Architect to build two 2-story buildings in front (Echo frontage) framing Royce Hall and removing existing administration and library buildings; one building will house library and career center on the first floor and classrooms on the second; other building will house administration and meeting areas on the first floor and classrooms on the second floor; total of 20 classrooms which will allow removal of 20 portables from the site
* **Roosevelt** – Plans in design review at Division of State Architect; new classroom building to replace portables; demolish two old classroom buildings; open up quad area; improve pedestrian circulation; replace fencing with more attractive fencing; add decorative signage
* **Edison** – Plans in design review at Division of State Architect; new 2-story classroom building to replace two old classroom buildings and portables; includes career technical education classrooms with rollup type doors to allow utilization of outdoor space
* **Hoover** – Designing 2-story classroom building near the First/Barstow corner; demolishing existing old structure and replacing portables
* **Hamilton and Sequoia** – Modernization projects in design
* **Dakota Campus** – Security fencing project completed
* **Turner** – Installation of automatic irrigation system to be completed during the summer

 b. Expenditure Report – APPROVE

* Total Impact to Measure Q = $1.2 M
* Projects in design = Decreased $1.1 M
* Projects in construction = Increased $1.8 M
* Projects in completion = Increased $.6 M

Motion was made and carried unanimously to approve the Measure Q Expenditure Report for the period ending April 2011.

 c. Quarterly Audit

None at this time.

**7. CHAIR’S REPORT**

 Elect Citizens Oversight Committee Vice Chair

Mark Babcock accepted the nomination to the position of Vice Chair for the COC. Motion was made and carried unanimously to approve Mark Babcock as Vice Chair.

**8. PUBLIC COMMENT**

An opportunity is provided for individuals to address the Citizens Oversight Committee on topics within the subject matter jurisdiction of the Committee. No action shall be undertaken on an item not appearing on the posted agenda.

### 9. ADJOURN – NEX MEETING JULY 26, 2011, 8:00 a.m.

Motion was made and carried unanimously to adjourn this meeting at 9:20 p.m.